

UGA Marine Extension and Georgia Sea Grant Advisory Board

Composition of the Advisory Board

The Advisory Board consists of twenty members drawn from marine business, local government, schools and other educational facilities, NGOs, the planning and development community and state management agencies. The board has one face-to-face meeting per year. However, additional meetings may be convened as needed for other emerging issues. Individual members or smaller groups of members are often consulted to give advice in their area of expertise.

Advisory Board members are divided into two categories—representative and institutional. Representative members are drawn from a broad range of coastal and inland stakeholders. Institutional members represent institutions of higher education and local, state and federal institutional partners. These members serve four-year terms and are replaced by individuals who continue to represent those constituencies. Shorter or longer terms may be used infrequently to maintain balance within the committee.

Responsibilities of the Advisory Board Members

Members of the advisory board use their experience and knowledge for the benefit of Georgia's coast by providing timely and relevant information to UGA Marine Extension and Georgia Sea Grant. Member responsibilities are as follows:

- Participate in-person in an annual meeting.
- Participate in teleconferences, plus any special meetings that may convene as needs emerge.
- Participate in standing and ad-hoc committees.
- Advise Director of Marine Outreach Programs.
- Inform and educate stakeholders about UGA Marine Extension and Georgia Sea Grant.

Committee Operating Procedures

The following rules govern the operations of the Advisory Board.

1. The committee elects a chair who works with the director to ensure that the business of the committee is conducted smoothly. Tasks include: providing timely advice, information and assistance to the director throughout the year; advising on the agenda and conduct of annual meetings and advising the director on the need, tasks and membership for subcommittees. The chair serves for a term of two years.

2. The committee also elects a vice chair who provides assistance with the tasks assigned to the chair, presides at meetings in the absence of the chair and fulfills the duties of the chair in the event the chair is vacated. The vice chair serves for a term of two years.
3. Members are encouraged to reach agreement on recommendations to UGA Marine Extension and Georgia Sea Grant, but consensus is not required. Diverse input is encouraged, and all recommendations and advice from the committee are given careful consideration.
4. The committee is not required to vote on most issues. Where a vote is required, a quorum is a simple majority of the current membership. Changes to this charter require a two-thirds majority of those present. All other matters require a simple majority of those present.

Standing or ad hoc subcommittees may be formed by the chair and members to assist with planning and review functions, special initiatives or any other business requested by the director or deemed necessary by the Advisory Committee.