Internship Application Submission Process

A link to UGA Marine Extension and Georgia Sea Grant's <u>Internship Program</u> can be found at https://eseagrant.uga.edu/

Applications that are submitted in response to this solicitation must be prepared and submitted in accordance with the instructions provided below. UGA Marine Extension and Georgia Sea Grant uses a web-based system called eSeaGrant (eSG) that allows preparation, submission, and management of applications online. **Applications that are not submitted via eSG will not be considered.**

Instructions:

1. Register on eSG using this link: <u>http://eseagrant.uga.edu/</u>.
2. Use your registered account information to log into eSG.
3. On the top right of the page, select the box that says "Switch to new Dashboard" (if the box says "Switch to old Dashboard", don't click it.
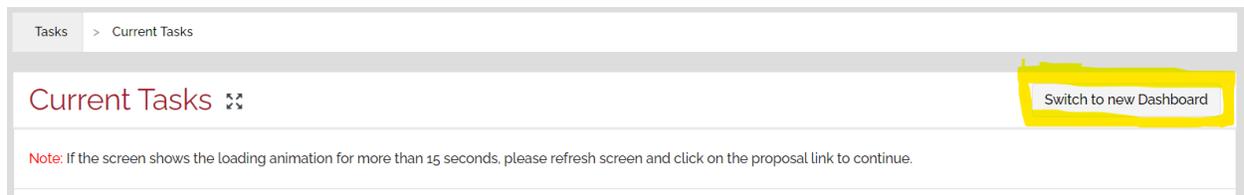
4. Select "Continue" when the prompt comes up.
5. Select Internship
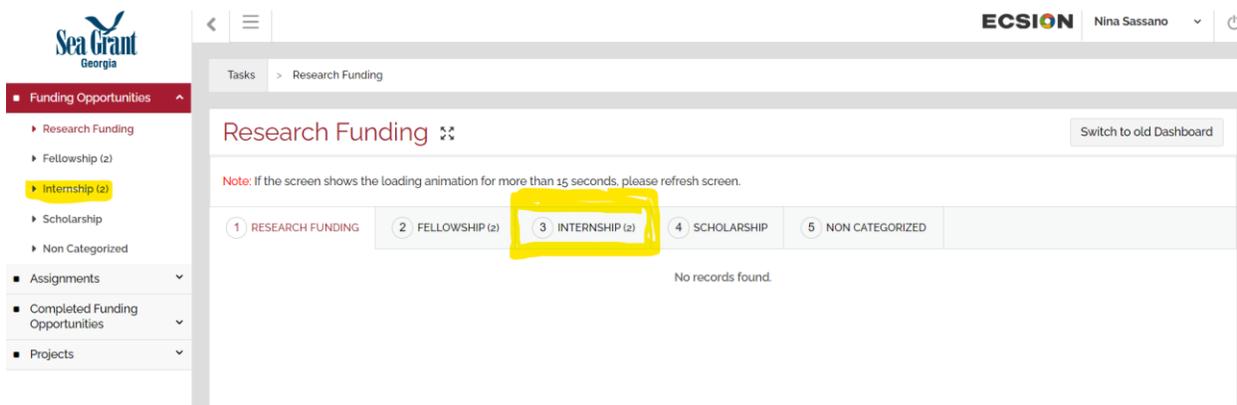
6. To select the Internship term that you are applying for (for example "Summer 2023"), click the button that says "Add".

7. Complete the questions in the internship application.
8. Click "Save" at the bottom of the page.
9. After completing all the information, click on "Submission Preview" and download your full application for your records.
10. Click on "Submit" to officially submit your application. Please note that applications that are not submitted via eSG will not be considered. We will not accept any email applications.

For questions about application submission and approval process or the eSG system, please email marineinternship@uga.edu.