

# SEA GRANT WEEK 2024

SAVANNAH, GA

## Registration Instructions

1. **Create an Account (if first time user):** If this is your first time using the system, you'll need to create an account to register. Please remember your login credentials for future access.
2. **Select Package Option:** Once logged in, choose from one of the four package options available.
3. **Optional Plus One Selection:** On the subsequent page, you have the option to select a plus one excursion or meal. Note: You can log back in later to make this selection in a separate transaction if necessary.
4. **Complete Questionnaire:** Proceed to the questionnaire page, where you'll provide essential details such as dietary restrictions and your choice of excursion or Research Colloquium. Ensure your selection matches your Plus One's choice.
5. **Checkout:** After completing the questionnaire, proceed to checkout to finalize your registration. If needed, select the invoice option, regardless of the pre-approval note. Please allow a few days to receive the invoice.

For any inquiries or assistance during the registration process, please contact Courtney McGill at [marexgasg@uga.edu](mailto:marexgasg@uga.edu).

## Paying for a Plus One in a Separate Transaction:

If you'd like to include an additional guest for an excursion or either of the receptions, please follow these steps:

1. **Log Back into the Registration Portal:** Return to the registration portal using your login credentials.
2. **Select "Purchase Add-ons" Option**
3. **Select from the options** labeled "Plus One Excursion" or "Plus One Meals" to add a plus one to pay for in a separate transaction.
4. **Proceed with Checkout:** Follow the prompts to complete your purchase, including the necessary details for the additional participant.